

MINUTES

Meeting: WARMINSTER AREA BOARD
Place: Warminster Civic Centre
Date: 5 January 2017
Start Time: 7.00 pm
Finish Time: 8.40 pm

Please direct any enquiries on these minutes to:

Jessica Croman , Tel: 01225 718262 or (e-mail) jessica.croman@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Pip Ridout, Cllr Andrew Davis (Chairman), Cllr Keith Humphries (Vice Chairman),
Cllr Christopher Newbury and Cllr Fleur de Rhé-Philippe

Wiltshire Council Officers

Jessica Croman (Democratic Services Officer)
Jacqui Abbott (Community Engagement Officer)
Barry Pirie (Associate Director for people and Business)

Town and Parish Representatives

Warminster Town Council (Heather Abernethie)
Chitterne Parish Council (Mike Lucas)

Partners

Wiltshire Police
Wiltshire Fire and Rescue Service
Warminster Community Area Partnership

Total in attendance: 18

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board and invited members of the board to introduce themselves.</p>
2.	<p><u>Apologies for Absence</u></p> <p>There were no apologies.</p>
3.	<p><u>Minutes</u></p> <p>Decision</p> <p>The minutes of the previous meeting held on the 3 November 2016 were agreed as a correct record and signed by the Chairman.</p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman referred to the announcements within the agenda pack:</p> <ul style="list-style-type: none"> • Warminster Health and Wellbeing Fair – Friday 31 March, 1.30pm • Rural Crime Partnership for Wiltshire and Swindon • Army Rebasing
6.	<p><u>Updates from Partners</u></p> <p>Some written updates had been received before the meeting and were included in the agenda.</p> <p>Police</p> <p>An updated police report for January 2017 was handed out at the meeting.</p> <p>Inspector James Brain referred to the report highlighting the key points as:</p> <ul style="list-style-type: none"> • Improving the 101 system – It was noted that actions were being taken to improve the 101 system. Efforts had been made to improve the service, quality and to reduce call waiting times. • Local Update – It was noted that during December 2016, there had been a reduction in criminal damage in the Warminster area. In an effort to reduce purse thefts in Warminster Town, PCSO's had been handing out

	<p>key chains and raising awareness of the issue and offered preventative advice. On another matter, Inspector Brain encouraged those present to remain vigilant due to neighbouring towns seeing a rise in burglaries.</p> <ul style="list-style-type: none"> • Arson – a recent arson attack on the Avenue School, which was still being investigated, was briefly mentioned. • An update was given on vehicle burglaries which had mostly occurred in the rural areas. It was noted that there had been a drop in the number of thefts and investigations were ongoing. Most of the cars that had been targeted had visible items inside. Those present were encouraged to never leave items on display in their vehicles. • It was noted that the current Warminster area Community Policing Coordinator, Charly Chilton, would start her maternity leave at the end of January and Amy Hardman would cover the leave period. <p>Dorset & Wiltshire Fire and Rescue Service</p> <p>District Commander Jason Moncrieff, gave an update on behalf of the fire service in Warminster. It was noted that the hours between 0700 to 1800 weekdays and 1800 Friday to 1800 Sunday remained difficult hours for on call cover. Recruitment had taken place but it would take some time before the new recruits would be able to use the equipment.</p> <p>Those present were also reminded to sweep chimneys to prevent fires.</p> <p>Warminster Town Council</p> <p>It was noted that 4 Speed Indicator Devices (SIDs) were currently unavailable and in for repairs, including the Upper Deverills SID. It was hoped that all SIDs would be available in February. It was noted that Upper Deverills, the AB and surrounding areas were keen for the SIDs to be back in action as soon as possible.</p> <p>The Chairman thanked everyone for their updates.</p>
11.	<p><u>Neighbourhood Task group</u></p> <p>Mike Davidson, Chair of the Association and Community Coordinator, gave a presentation on the Neighbourhood Task Group's (NTG) revised structure, arrangements and draft objectives. It was noted that the NTG was working in partnership with the community policing team to combine the town and rural meetings into one group which would work with partners, residents and town and parish councils to identify local priorities and tackle problems. It was emphasised that for the NTG to be successful for communities, full representation was required from town and parish councils and partners.</p> <p>The next meeting of the NTG would take place on the 7th March.</p>

7.	<p><u>Safe & Well Visits</u></p> <p>Natasha Viljoen, Safe and Well advisor from Dorset & Wiltshire Fire & Rescue Service, gave a presentation on Safe and Well visits.</p> <p>A Safe and Well visit is a free visit that normally last about one hour covering topics such as:</p> <ul style="list-style-type: none"> • Using electricity safely • Cooking safely • Making an escape plan • What to do if there is a fire • Keeping children safe • Good practice – night time routine and other points relevant to you • Identifying and discussing any further support you may need if necessary <p>Residents with a thatch property, those living alone, those with a young family, those over 65, or if anyone knew someone with mobility, sight and hearing impairments or a smoker were encouraged to get in contact with the advisors.</p> <p>Visits could be booked through the following link: http://www.dwfire.org.uk/news/new-name-new-contact-details-same-service/</p> <p>Questions asked included topics such as; trips and falls, supplying the relevant emergency numbers, and who to contact first about the service.</p> <p>It was noted that those at risk of trips and falls were encouraged to contact the service as they are able to help and identify potential risks in the home; currently the service does not check if those they visit have the relevant numbers but is something they would take away and look to incorporate into their visits; and the first point of contact could be found on the leaflets that were handed out at the meeting.</p> <p>The Chairman thanked Natasha for the presentation.</p>
8.	<p><u>Our Community Matters (Joint Strategic Assessment) Event 22 November</u></p> <p>Jacqui Abbott, Community Engagement Manager, went through the information included in the agenda pack and thanked all those that attended the event.</p> <p>Comments from the meeting included: ensuring projects are not duplicated as some community projects were already in progress under different titles and the need to narrow down the projects to tackle the priorities,</p> <p>Feedback from those who attended the event was that they found it very useful, they felt listened to and somewhere they could air their ideas.</p>

	<p>Resolved</p> <p>To thank all those that attended the Our Community Matters event.</p> <p>To note the report and ask the CEM to report to a future meeting, identifying the specific priorities the Area Board might wish to agree.</p>
9.	<p><u>Police & Crime Commissioner Precept Consultation</u></p> <p>A video on the Police and Crime Commissioners precept consultation was played. It was noted that the consultation deadline was the 27 January 2017.</p>
10.	<p><u>Local Youth Network Update and Youth Activities Grant Applications</u></p> <p>The LYN report contained within the agenda was referred to and it was;</p> <p>Resolved</p> <p>Wylie Coyotes Afterschool was awarded £825.00 for Green Light Outdoor Amenities.</p> <p>Wylie Coyotes Afterschool was awarded £4592.50 for The Other Club Year 2.</p> <p>Kingdown School was awarded £ 4900.00 for an Eco-Marathon Project and British Student Karting Project.</p>
12.	<p><u>Health & Wellbeing Group</u></p> <p>Jacqui Abbott, Community Engagement Manager, referred to the report contained within the agenda pack. It was noted that the group had made good progress and the Champions had done some fantastic work.</p> <p>Resolved</p> <ol style="list-style-type: none"> 1. To thank all those involved and to congratulate the Chairman Stephanie Stephens on her appointment. 2. To note the report 3. To grant the Health, Wellbeing and Social care Steering Group £1950.00 to provide information and signposting.
13.	<p><u>Warminster Regeneration Working Group</u></p> <p>The working group were still waiting for potential proposals from developers.</p>

14.	<p><u>Community Area Transport Group (CATG)</u></p> <p>The CATG minutes were referred to and it was;</p> <p>Resolved</p> <ol style="list-style-type: none"> 1. To grant priority 1 scheme D £ 5250.00. 2. To approve priority 1 scheme E for ad hoc lining works in the Warminster area. 3. To note the next meeting of the CATG on the 29 March 2017.
15.	<p><u>Area Board Funding - Community Area Grants</u></p> <p>The area board considered the following applications seeking 2016/17 Community Area Grant funding:</p> <p>It was noted that the AB still had a considerable budget to award as grants which groups may not be aware of. The CEM agreed to email local groups and parishes to inform them.</p> <p>Resolved</p> <p>To grant Warminster Town Council £5000.00 for work in the Warminster town park subject to awarding limitations.</p>
16.	<p><u>Urgent items</u></p> <p>The Wiltshire Council Legacy video was played which gave an overview of the legacy events held across Wiltshire over the last 4 years.</p>
17.	<p><u>Future Meeting Dates</u></p> <p>The Chairman thanked everyone for attending the meeting.</p> <p>It was noted that the next Warminster Area Board meeting would take place on the 2 March 2017, 3pm at the Warminster Civic centre.</p>